

# Mariposa Primary School admission arrangements for 2018

## Introductory statement

Mariposa Primary School is a co-operative primary school in the London Borough of Harrow. A true partnership between parents, teachers, children and the wider community. A happy and exciting school that supports and nurtures a community of individuals, opens their minds and gives them the skills and motivation to become successful citizens of the world, whatever their talents, circumstances or backgrounds.

## Admission Number(s)

The school has an admission number of 60 for entry in year Reception. For 2018 there will be an exceptional additional intake of 30 children for entry into Year 1 and 30 children for entry into Year 3<sup>1</sup>.

The school will accordingly admit this number of pupils if there are sufficient applications. Where fewer applicants than the published admission number(s) for the relevant year group are received, the Academy Trust will offer places at the school to all those who have applied.

## Application process

The local authority will process applications outside the normal local authority process for co-ordinating school offers. This means you will need to complete your LA common application form for your other choices of school in addition to a separate application for this school.

Applications for this school should be sent to Harrow Council at the following address [mariposa@harrow.gov.uk](mailto:mariposa@harrow.gov.uk) or by post to: School Admissions, Civic 1, Civic Centre, Harrow, HA1 2UW

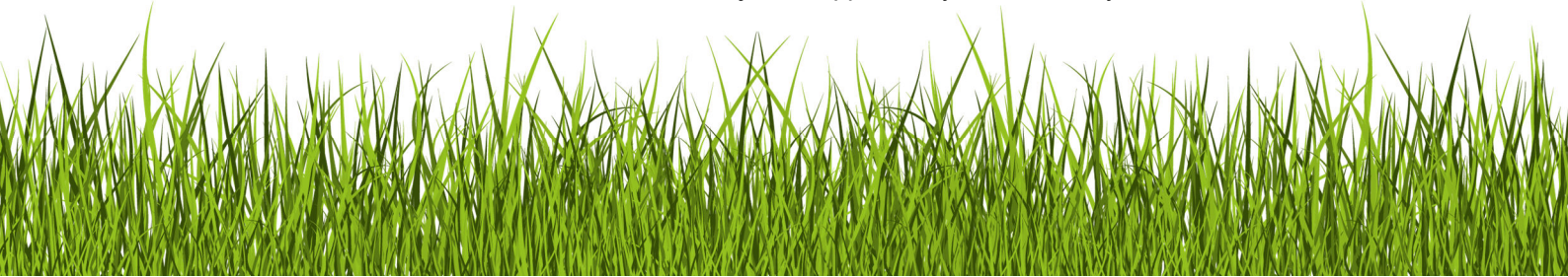
The closing date for applications is 15/01/2018

Offers will be made on 16/04/2018. If we have not entered into a funding agreement with the Secretary of State opening the school by that date, they will be conditional offers and will be confirmed once we have a signed funding agreement.

The application form can be obtained from [www.mariposaprimarieschool.org.uk/admissions](http://www.mariposaprimarieschool.org.uk/admissions)

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<sup>1</sup> Admission of children to Year 3 in 2018 is subject to approval by the Secretary of State.



## Oversubscription criteria

When the school is oversubscribed, after the admission of pupils with an Education, Health and Care plan or a Statement of Special Educational Needs naming the school, priority for admission will be given to those children who meet the criteria set out below, in priority order:

1. Looked after children and children who were previously looked after but immediately after being looked after became subject to adoption, a child arrangements order, or special guardianship order.<sup>2</sup>
2. Priority will next be given to children based on their exceptional medical or social needs. Each application must include evidence, from a medical specialist or social worker of the child's need and why they must attend this school rather than any other, based on those needs. If evidence is not submitted to the school with the application, a child's medical or social needs cannot be considered.
3. Priority will next be given to the siblings of pupils attending the school at the time the application is received.
4. Children of founder parents of Mariposa Primary School, who have been granted this provision by the Secretary of State for Education<sup>3</sup>.
5. Priority will next be given to the children of staff who have been recruited to fill a skill-shortage area.
6. Priority will next be given to children living within 250 metres of the school<sup>4</sup>. See the map at the end of this policy.
7. Other children

## Tie-break

If in categories 2-7 above a tie-break is necessary to determine which child is admitted, random allocation undertaken by the local authority or another body unconnected with the Academy Trust will be used as a tie-break to decide who will be admitted.'

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<sup>2</sup> A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989).

<sup>3</sup> Subject to approval by the Secretary of State. Four of the founders have children – this currently applies to six children. The founders provided the driving force behind the development of the school.

<sup>4</sup> Where any part of the child's usual residence is within the specified distance from the centre of the school site (Latitude: 51.5863295, Longitude: -0.3522555).



Random allocation will not be applied to multiple birth siblings (twins and triplets etc.) from the same family tied for the final place. We will admit them all, as permitted by the infant class size rules and exceed our PAN.

## **Late applications**

All applications received by the local authority after the deadline will be considered to be late applications. Late applications will be considered after those received on time. If, following consideration of all applicants the school is oversubscribed, parents may request that their child is placed on the school's waiting list.

## **Deferred entry for infants**

Parents offered a place in reception for their child have a right to defer the date their child is admitted, or to take the place up part-time, until the child reaches compulsory school age. Places cannot be deferred beyond the beginning of the final term of the school year for which the offer was made.

Children reach compulsory school age on the prescribed day following their 5th birthday (or on their fifth birthday if it falls on a prescribed day). The prescribed days are 31 August, 31 December and 31 March.

## **Admission of children outside their normal age group**

Parents may request that their child is admitted outside their normal age group. To do so parents should include a request with their application, specifying why admission out of normal year group is being requested and the year group in which they wish their child to be allocated a place.

When such a request is made, the academy trust will make a decision on the basis of the circumstances of the case and in the best interests of the child concerned, taking into account the views of the headteacher and any supporting evidence provided by the parent.

## **Waiting lists**

The school will operate a waiting list for each year group. Where the school receives more applications for places than there are places available, a waiting list will operate until the end of the academic year. This will be maintained by the Academy Trust and it will be open to any parent to ask for his or her child's name to be placed on the waiting list, following an unsuccessful application.

Children's position on the waiting list will be determined solely in accordance with the oversubscription criteria. Where places become vacant they will be allocated to children on the waiting list in accordance with the oversubscription criteria. The waiting list will be



reordered in accordance with the oversubscription criteria whenever anyone is added to or leaves the waiting list.

## Appeals

All applicants refused a place have a right of appeal to an independent appeal panel constituted and operated in accordance with the School Admission Appeals Code.

Appellants should contact Mariposa Primary School, c/o Broadfields Primary School, Roseberry Drive, Edgware, Middlesex, HA8 8JP within 20 days of notification that their application was unsuccessful, for information on how to appeal. Information on the timetable for the appeals process is on our website at [www.mariposaprimarieschool.org.uk/admissions](http://www.mariposaprimarieschool.org.uk/admissions).

## Notes:

### Home address:

The home address is where a child normally lives. Where a child lives with parents with shared parental responsibility, each for part of a week, the address where the child lives is determined using a joint declaration from the parents stating the pattern of residence. If a child's residence is split equally between both parents, then parents will be asked to determine which residential address should be used for the purpose of admission to school. If no joint declaration is received where the residence is split equally by the closing date for applications, the home address will be taken as the address where the child is registered with the doctor. If the residence is not split equally between both parents then the address used will be the address where the child spends the majority of the school week.

### Sibling:

'Sibling' means a natural brother or sister, a half brother or sister, a legally adopted brother or sister or half-brother or sister, a step brother or sister or other child living in the same household as part of the same family who, in any of these cases, will be living at the same address at the date of their application for a place.

### Medical and Social Need:

'Social need' does not include a parent's wish that a child attends the school because of a child's aptitude or ability or because their friends attend the school. 'Medical need' does not include mild medical conditions.



## Map

The map below shows the priority area, as described in oversubscription criteria number 6:

